

**VICTORIA
Checklist
10A (Shed, Verandah and the like)**

Site Address: _____

<u>Document</u>	<u>Sent</u>	<u>Initials/Date/Comment</u>
• BW&A Application Form	<input type="checkbox"/>
• Letter of Appointment	<input type="checkbox"/>
• Plans & Site Plan	<input type="checkbox"/>
• Specifications (Manufactures Details)	<input type="checkbox"/>
• Copy of Certificate of Title (Current)	<input type="checkbox"/>
• Copy of Plan of Subdivision	<input type="checkbox"/>
• Proof of Ownership (Copy of Signed Contract or Sale of Land)	<input type="checkbox"/>
• Cost of Works to be indicated	<input type="checkbox"/>
• Fees	<input type="checkbox"/>
• Owner Builder Permit (if works greater than \$16,000)	<input type="checkbox"/>
• Signed Copy of Domestic Building Works Contract (\$10,000+)	<input type="checkbox"/>
• Insurance (if works greater than \$16,000)	<input type="checkbox"/>